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DDA **6**3-0054/14 8 April 1983



MEMORANDUM FOR: Acting Director of Central Intelligence Harry E. Fitzwater FROM: Deputy Director for Administration SUBJECT: Weekly Report for Period Ending 8 April 1983 Progress reports on tasks assigned by DCI/DDCI: All action on tasks assigned by the DCI/DDCI has been completed. Items/events of interest: 2. c. The installation of the Directorate of Operations Crisis Communication Center in Room 6F45 Headquarters was completed on 6 April. d. The Communications Center (Room 1A20 Headquarters) for the Community-wide Computer-assisted Compartmentation Control System (4C) was activated on 4 April. The center links 55 Agency users and the Army, Air Force Defense Intelligence Agency, Federal Bureau of Investigation, and Pentagon. Other Community members will acquire access to the 4C system upon completion of their sites and with the installation of supporting communications equipment. f. On 28 March representatives of the Office of Logsitics met with Mr. John Byrne, Superintendent, George Washington Memorial Parkway, concerning the acceleration lane on the Parkway. Several options were discussed; Mr. Byrne plans to submit a proposal to the Agency in the near future.

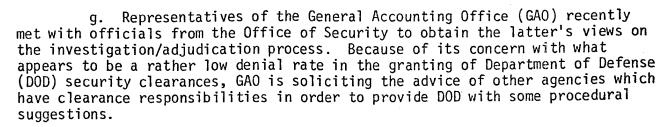
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- h. A Special Agents Training Course was completed on 7 April; 11 new Office of Security investigators graduated.
- i. The second running of the Office of Security's basic polygraph training course began on 4 April with three students. At the completion of this running of the course, seven examiners will have graduated from the school.

| j | . SSCI | staff me | mbers (M | lessrs. | Larry | Kettlev | vell and | Charles | Andreae |
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| and Ms. Rol | oin Clev | veland), (| escortec | l by CI <i>P</i> | \ Legis | slative | Liaison | officers | s, observed |
| and partic | ipated [.] | in portio | ns of th | ie Opera | ations | Course | on 28 M | arch and | the |
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- k. The Chairman of the Executive Development Program at the Internal Revenue Service (IRS) was interviewed in response to the research being conducted for the Senior Officer Development Program. The IRS was one of the more comprehensive programs surveyed.
- 1. The Soviet Realities/Russian Language Course began on 4 April with 11 students from various agencies of the Intelligence Community (NSA - 6; FBI - 3; and one each from the Air Force and the Army).
- m. For the month of April, 30 training courses/conferences are scheduled with a total projected enrollment of 826 individuals. For the month of April 1982, 22 courses/conferences were conducted with a total enrollment of 491 individuals.

Hayby E. Fitzwater

Significant activities anticipated during the coming week:

The SAFE Quarterly Management Review meeting will be conducted at Headquarters on 15 April.

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